

## **PARENT-TEACHER Meeting (P1-P6) and E-Learning 2018**

Our Parent-Teacher-Meeting for parents of pupils from Primary 1 to 6 will be on 25<sup>th</sup> May(Friday) from 8 a.m. to 3 p.m, with a lunch break from 12 p.m. to 1.p.m. for our teachers. Parents are strongly encouraged to attend the meeting to discuss the holistic development of your child.

There will be no classes for all students on that day. However, we would like to carry out E-Learning for all levels. To ensure that your child is able to complete the E-learning tasks, please check if your child knows how to access his/her E-learning account on ASKnLearn and Koobits from home. More details about E-Learning will be given to the children nearer the time.

### **Important Points about the Parent-Teacher Meeting**

Please take note of the following important points:

1. The parent of each child will have only 10 minutes with the teacher. If you require more time, you can arrange for a meeting on another day.
2. You will need to log in to the ASKnLearn to book a time slot with the Form Teacher and Mother Tongue teacher. If you wish to meet with the subject teacher(s), kindly make a separate appointment with them.
3. Booking of time slot(s) is based on a first come, first served basis and will begin on 26 March 9 a.m. and close on 13 April, 5 p.m. Please refer to Annex A on how to book your preferred time slot on ASKnLearn.
4. The Form teachers will be stationed in the Form classrooms while the Mother Tongue teachers will be in the hall.
5. Please use public transport if possible as the nearest parking is at the multi-storey carpark at Toh Yi Estate. Thank you.

We look forward to our discussion with you.